

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

December 17, 2019
6:00 p.m. meeting

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Lopez	<u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Wescott	<u> X </u>	Mr. Whalen	<u> X </u>
Mrs. McGuigan	<u> X </u>	Mr. Brown	<u> X </u>	Ms. Zanni	<u> X </u>

Others Present

Dr. Ferrie	<u> X </u>	Ms. Hellwig	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATION

Invitation to Mrs. Tracy Whitt and The Debate Team. Congratulations on 1st Place Sweep!

V. BREAK FOR RECESS

Motion to break for recess to celebrate Debate Team at 6:05 p.m.

Motion:	<u> C. Mordaunt </u>	Second	<u> M. Smith </u>
All in Favor	<u> X </u>	Oppose	<u> </u>

Motion to return from break at 6:11 p.m.

Motion: M. Smith

Second A. Lopez

All in Favor X

Oppose _____

VI. EXECUTIVE SESSION

Motion to go into executive session at 6:12 p.m.

Motion: M. Smith

Second C. Mordaunt

All in Favor X

Oppose _____

Motion to reconvene from executive session at 6:36 p.m.

Motion: M. Smith

Second D. Whalen

All in Favor X

Oppose _____

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

VI. MINUTES

Approval of the minutes of the Business Meeting of November 21, 2019

Motion: D. Whalen

Second C. Mordaunt

All in Favor X

Oppose _____

VII. ADMINISTRATION AND COMMITTEE REPORTS

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Agenda:

Enrollment - November 2019

122	Neptune Senior High School
8	Poseidon
7	High Tech (0); Allied Health (2); Wall Communications (3); BioTechnology (2)
8	Red Bank High School
0	Class Academy
27	Out of District Special Education
245	Neptune City
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417	Total Enrollment

Fire Drills - 11/11/19

Bus Evacuation - 11/13/19

Lockdown-Active Shooter – 11/25/19

Student In School Suspensions (November): None

Missing Child Report: None - November

Enrollment Report for November: 245 Neptune City

Discussion

- Chorus and Band Concert - Thank you to all who will be attending and to the participants
- Pep Rally – 8:45 a.m.

Use of Building

None

Reports Filed

ASSA – Annual School State Aid Report Certified
SEMI Quarterly Financials Certified

Informational Material:

Enrollment as of November 30, 2019
Bullying Report for December, 2019
Nurses Monthly Report for November, 2019

MOTION, The Board of Education approve the Chief School Administrator's Report as posted

Motion: _____ M. Smith _____

Second _____ M. McGuigan _____

All in Favor _____ X _____

Oppose _____

CORRESPONDENCE

MOTION, The Board of Education receives and file all items listed under Correspondence as posted

- Letter from NJ Department of Education regarding approval of Comprehensive Equity Plan for 2019-2022

Motion: B. Wescott

Second R. Brown

All in Favor X

Oppose

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

BOARD PRESIDENT

CURRICULUM AND INSTRUCTION

COMMITTEE REPORTS - Marissa Smith (Chair)
Antonio Lopez, Michele McGuigan, Sheryl Zanni

RESOLUTIONS

1. To approve Kimberley Shjarback, Student from Monmouth University, for internship beginning in January, 2020, under the supervision of Lonjeté Nias for the 2019-2020 school year
2. To approve Shannon Bayard, Student from Seton Hall University, for internship beginning in January, 2020, under the supervision of Sherri Brandthill, OT, for the 2019-2020 school year
3. To approve Bullying Report for December, 2019 and reaffirm Bullying Report for November, 2019 as submitted by Lonjeté Nias
4. To approve weather station donated by Civil Air Patrol – US Air Force Auxiliary. Weather station will be used by 3rd grade classes.
5. To approve the following Wilson Foundations workshops:
 - *December 16, 2019 – Margo O’Connor – Level 2*
 - *December 16, 2019 – Sue Tonzola – Level 2*
 - *December 17, 2019 – Margo O’Connor – Level 3*
 - *December 17, 2019 – Sherry Rotem – Level 3*
 - *December 17, 2019 – Leigh White – Level 3*

Each workshop costs \$350.00 (covered under Title II) and workshops are located in Princeton

RESOLVE, the Board of Education approve the items listed under Curriculum and Instruction as posted

Motion: M. Smith Second B. Wescott

Mr. Susino X Mrs. Smith X Mr. Lopez X

Ms. Mordaunt X Mr. Wescott X Mr. Whalen X

Mrs. McGuigan X Mr. Brown X Ms. Zanni X

FINANCE AND OPERATIONS

COMMITTEE REPORTS - Christine Mordaunt (Chair)
Dave Whalen, Bob Brown

RESOLUTIONS

- 1. To approve the Payment of Bills per attached
- 2. To approve Transfer of Appropriations per attached
- 3. To approve Monthly Transfer Report per attached
- 4. To approve the Treasurer’s Report for October, 2019
- 5. To approve the Board Secretary’s Report for October, 2019
- 6. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary certify that as of October 31, 2019, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of September 30, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 7. To approve submission of the certified ASSA Report to the NJDOE.
- 8. To approve submission of the certified SEMI Quarterly Financials

9. ADDENDUM

RESOLVE, the Board of Education approve the items listed under Finance and Operations as posted

Motion: C. Mordaunt Second D. Whalen

Mr. Susino X Mrs. Smith X Mr. Lopez X

Ms. Mordaunt X Mr. Wescott X Mr. Whalen X

Mrs. McGuigan X Mr. Brown X Ms. Zanni X

HUMAN RESOURCES

COMMITTEE REPORTS - Anthony Susino (Chair)
Christine Mordaunt, Bruce Wescott

RESOLUTIONS

1. To approve, upon recommendation of the CSA, the hiring of Erin McEvoy as a substitute secretary/substitute paraprofessional for the 2019-2020 school year. Fee for substitute secretary is \$10/hour and for substitute paraprofessional is \$75/day.
2. To approve, upon recommendation of the CSA, the following as substitute teachers for the 2019-2020 school year following completion of paperwork:
 Dana Farley
 Mia Apostle

RESOLVE, The Board of Education approve the items listed under Human Resources as posted

Motion:	<u> A. Susino </u>		Second	<u> M. Smith </u>
Mr. Susino	<u> X </u>	Mrs. Smith	<u> X </u>	Mr. Lopez <u> X </u>
Ms. Mordaunt	<u> X </u>	Mr. Wescott	<u> X </u>	Mr. Whalen <u> X </u>
Mrs. McGuigan	<u> X </u>	Mr. Brown	<u> X </u>	Ms. Zanni <u> X </u>

*Mrs. McGuigan did question about Para-Tech

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

A. Lopez went to meeting but was excused to attend our CSA Search meeting

X. OLD BUSINESS

B. Wescott asked for update on Maschio's excess money.

The carbon monoxide detector

RFQ Solicitation

Also thank you, Dave Whalen, for the donation brought in

XI. NEW BUSINESS

D. Whalen went to Urban training. He will draw up and submit resolution for same
National Junior Honor Society inducted five (5) new members:

XII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

Thank you, Bruce Wescott, for your service on the Neptune City Board of Education
Thank you, Bruce Wescott, for your service from Cathy Williams, President of NCEA
Barbara Reynolds – thank you to the Police Department for their donations

XIII. MOTION TO ADJOURN

Motion: _____ B. Wescott _____ Second _____ D. Whalen _____
All in Favor _____ X _____ Oppose _____
Time: _____ 7:04 _____ P.M.